**Outside Scholarship Donor Form**

Financial Aid and Scholarships

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Student’s Name: __________________ Texas State ID: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

- Please provide this form to your donor and ask them to complete and return the form with your scholarship check to the below address.
- If your donor requires verification of enrollment, you may access this information via CatsWeb under Enrollment Verification – Current Semester (reference [http://www.registrar.txstate.edu/our-services/enrollment-verification.html](http://www.registrar.txstate.edu/our-services/enrollment-verification.html))
- Print the verification page and mail it to your donor with this form

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**For Donor Use Only:**

<table>
<thead>
<tr>
<th>Scholarship Donor Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organization Name</td>
</tr>
<tr>
<td>Mailing Address</td>
</tr>
<tr>
<td>City/State/Zip Code</td>
</tr>
<tr>
<td>Contact Name/Phone</td>
</tr>
</tbody>
</table>

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**Academic Year 20[ ] – 20[ ]**

- Split evenly between:
  - $_______ Fall 20[ ] $_______ Spring 20[ ] $_______ Summer 20[ ]

- One-time award for:
  - $_______ Fall 20[ ] $_______ Spring 20[ ] $_______ Summer 20[ ]

- Other distribution:
  - $_______ Fall 20[ ] $_______ Spring 20[ ] $_______ Summer 20[ ]

- If applicable, please indicate if an additional check will be forthcoming:
  - $_______ Spring 20[ ] $_______ Summer 20[ ]

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Please make checks payable to Texas State University and send to:

**Financial Aid and Scholarships**
Texas State University
J.C. Kellam Building, Suite 220
601 University Drive
San Marcos, TX 78666-4684

**Texas State Tax ID #:** 746002248

Receipts can be mailed to scholarship donors upon request. If you have any further questions, you may email the Scholarships Office at scholarships@txstate.edu.

*Texas State University is a member of The Texas State University System.*

Revised: 07/18