

**2018 – 2019  
 Enrollment Change Form**

Document Upload : [www.finaid.txstate.edu/upload](http://www.finaid.txstate.edu/upload)

			<table style="margin: auto; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; padding: 2px 5px;">A</td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table>	A									
A													
Last Name	First Name	MI	Texas State ID										

**STEP 1: INDICATE YOUR EXPECTED CLASSIFICATION FOR EACH SEMESTER:**

2018 **Fall** semester, I will be attending Texas State as:

- Undergraduate or 2<sup>nd</sup> Bachelor's     
  Master's or Doctoral     
  Post Baccalaureate

2019 **Spring** semester, I will be attending Texas State as:

- Undergraduate or 2<sup>nd</sup> Bachelor's     
  Master's or Doctoral     
  Post Baccalaureate

**STEP 2: INDICATE YOUR EXPECTED ENROLLMENT STATUS FOR EACH SEMESTER:**

Fall Course Hours Enrolled/Expected:  Number of those hours counting toward my degree:

Spring Course Hours Enrolled/Expected:  Number of those hours counting toward my degree:

**STEP 3: INDICATE YOUR GRADUATION PLANS:**

I will be graduating with my degree in December 2018:       Yes       No

I will be graduating with my degree in May 2019:       Yes       No

*\*Per Federal requirements, Direct Loans are prorated for undergraduate students graduating in December.*

**STEP 4: CERTIFICATION STATEMENT**

Your signature on this document confirms your acknowledgement of the following:

- You understand that you will not receive federal loans and most grants for less than half time status.
- You understand in order to receive your loan disbursement your actual enrollment must be at least half-time and match, or be greater than, the expected enrollment you have indicated on this form.
- You understand that your loan disbursement will be cancelled if your enrollment status is less than half-time or not attending.
- You understand that revisions to this form may delay your disbursement dates as we may be required to hold and adjust your loan.
- You understand that any budget increase may only increase your loan eligibility. New grants will not be offered.
- This form is not for reassessment of grant eligibility. Pell grants automatically prorate based on your enrollment.
- During peak seasons, there may be a 7 – 10 business day processing time for the request.
- The status of this request will be emailed to you as a revised award letter.
- This form is for financial aid purposes only and not used to drop/add courses or to withdraw from the University.
- We will review your enrollment status again on the 12th class day to ensure the correct cost of attendance. For example, if you have stated "full time" and then drop to "half time," your financial aid will be reduced and you may owe a repayment.
- You understand that your cost of attendance will be based only on courses that count toward your degree and your aid eligibility may be adjusted, accordingly.

Please be sure to submit this document with a handwritten signature. Any typed signature will not be considered as valid and may delay the processing of your aid.

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

With few exceptions, state law gives you the right to request, receive, and correct information collected on this form. Texas State University is a member of The Texas State University System.

- **Upon review, additional documentation may be required.**
- **All corrections must be initialed and dated (MM/DD/YY).**
- **Forms with whiteout will not be accepted.**

**FOR OFFICE USE ONLY**  
 Date Received