

**Bobcat Online Scholarship System (BOSS) Timeline for 2022-2023**  
Texas State University

Date	Needed Action
June 1	<b>Prepare for New 2022-2023 Cycle</b> - Scholarship committee chairs (opportunity administrators) to provide FAS with any needed changes in their scholarships (e.g., major, classification, scoring rubric, etc.) for the <b>2022-2023</b> award cycle.
June 30	All scholarships must be closed for the previous <b>2021-2022</b> cycle for archival process (one month in duration). During this archival process, committee reviews and awarding can continue, but no scholarship opportunities can be open.
July 1	Previous <b>2021-2022</b> general and conditional scholarship applications are archived by FAS in preparation for the next award year cycle.
July 15	Scholarship committee chairs complete any remaining post-acceptance reviews (e.g., recipients' submission of thank you letters) and authorize those remaining awards for <b>2021-2022</b> disbursement.
August 1	The <b>2021-2022</b> archival process is completed by FAS. If late awarding of <b>2021-2022</b> scholarships is needed, awarding can resume.
August 15	FAS completes any changes requested to <b>2022-2023</b> scholarship opportunities (e.g., selection criteria, scoring rubric, etc.) as requested by the scholarship committee chairs.
September – Twelfth Class Day	After the fall semester census date for the <b>2021-2022</b> cycle, FAS notifies any scholarship committee chairs of their scholarship recipients who did not enroll. The committee chairs will then cancel awards for non-enrolled students and re-award unspent scholarship funds to alternate candidates.
November 1 – National Scholarship Month	Scholarship applications open (no later than) for the upcoming <b>2022-2023</b> academic year.
November 15	Development Foundation and Treasurer's Office provide FAS with approved distributions (for input into BOSS) for <b>2022-2023</b> endowments. <b>and</b> The Treasurer's Office provides FAS with revised approved distributions (for input into BOSS) for the <b>2021-2022</b> cycle that includes the sum of original and carry-forward amounts for university endowments.
December 1	Deadline for scholarship committee chairs to submit to FAS their list of <b>2022-2023</b> committee members (reviewers) for each scholarship.
January 1	FAS establishes <b>2022-2023</b> committee chair/reviewers for each scholarship opportunity.
February 1	Refresher trainings provided by FAS on the <b>scholarship committee review</b> process.
February – Twelfth Class Day	After the spring semester census date for the <b>2021-2022</b> cycle, FAS notifies any scholarship committee chairs of their scholarship recipients who did not enroll. The committee chairs will then cancel awards for non-enrolled students and re-award unspent scholarship funds to alternate candidates.
February 15	Refresher trainings provided by FAS on the <b>scholarship awarding</b> process.
March 1	Refresher trainings provided by FAS on the <b>scholarship committee review</b> process.
March 15	Refresher trainings provided by FAS on the <b>scholarship awarding</b> process. <b>and</b> Complete awarding of incoming freshman students for <b>2022-2023</b> cycle.
March 31	Complete awarding of incoming graduate students.
April – Week Three	FAS meets with campus customers for their input on improving the system and revising their scholarship opportunities for <b>2023-2024</b> (prior to archiving the <b>2022-2023</b> cycle).
May 1	Complete awarding of incoming transfers and continuing students for <b>2022-2023</b> cycle.
July – Fourth Class Day	After the summer semester census date for the <b>2021-2022</b> cycle, FAS notifies any scholarship committee chairs of their scholarship recipients who did not enroll. The committee chairs will then cancel awards for non-enrolled students and re-award unspent scholarship funds to alternate candidates.